

Manassas City Public Schools Education Foundation – (MCPSEF) is committed to respecting the privacy rights of all donors who make online donations. The following outlines our privacy policy and details the measures we have taken to safeguard and protect your privacy as donors. Information you provide to us is understood to be in agreement with the policies detailed below.

## **What information does MCPSEF collect?**

MCPSEF collects and stores your personal information when you make an online donation.

## **What does MCPSEF do with your personal information?**

Your personal information is used to process donations. It is also used to print receipts. Local MCPSEF staff may communicate with you via the email you provided during the donation. Opt-out links are available at the bottom of every email.

## **Does MCPSEF share any personal information it collects with outside parties?**

MCPSEF does not sell or share any personal information. We also do not send mailings on behalf of other organizations.

## **Does MCPSEF safeguard my personal information?**

MCPSEF has implemented a variety of security measures to maintain the safety of your personal information. Your personal information is contained behind a secure network and is only accessible by a limited number of employees who have special access rights. All sensitive/credit information supplied by you when making donations to our website is transmitted via Secure Socket Layer (SSL) technology. All of our service providers maintain physical, electronic and

procedural safeguards that comply with federal standards to guard your nonpublic personal information, including the prompt disposal of all unnecessary customer information.

## Does MCPSEF provide a way to update or remove my personal information?

If you would like to correct, update, add, or delete personal information, you can also call us at 571-377-6022 and we will respond promptly to your request.

## Your Consent

You agree that using this site signifies your assent to MCPSEF's general [privacy policy](#). Your donation to MCPSEF signifies your assent to MCPSEF's donor privacy policy. MCPSEF reserves the right to change our privacy policies at any time, without advanced notice. If we decide to change our privacy policies, we will post the changes on these pages so that you are always aware of what information we collect, how we use it, and under what circumstances we disclose it.

## Contact Us

If you have comments or questions about any of our policies or our website, please contact us at 571-377-6022 during office hours (8am – 5pm CST) or email us at

[info@mcpsedfoundation.org](mailto:info@mcpsedfoundation.org)

Our mailing address is:

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